

FEBRUARY 25, 2020 GLENWOOD CITY COUNCIL MEETING MINUTES

Regular meeting in Council Chambers at 6:00 p.m.

The Glenwood City Council meeting was called to order by Mayor B.T. Smith and City Recorder/treasurer Sharon Noble made the council roll call. All members were present. The mayor called on Joe May to lead the opening prayer and Councilman John Powell lead the pledge of allegiance to the flag.

The minutes of the January 28, 2020 meeting were read and approved on a motion by Councilwoman Karen Baker, with a second by Councilman Jimmy Clark. The vote was 4-0. The December financial report was reviewed and approved with the same council members' motion, second and approval vote of 4-0. The January 2020 financials were tabled until the next council meeting, since the members had not had time to review it. Powell requested the delay of action and all agreed.

The mayor called for the second reading of Ordinance 2020-01, which amended the city's original zoning ordinance, to allow mobile homes up to 15 years old to replace older models within the city. The motion to invoke the rule for a short reading was made by Baker and seconded by Councilman Charlie Caldwell. The vote was 3-0, with Powell voting against the motion. The second reading to accept the ordinance received the same action, a motion by Baker, second by Caldwell, and a 3-1 vote to approve, with Powell voting "no." The mayor asked for a 3rd and final reading for acceptance of the ordinance, but the city recorder noted that the passage of the ordinance is not classified as an emergency. It would require action in the next regular meeting. The newspaper editor agreed. The proposed ordinance change will be considered at the March meeting.

The mayor told the council that the recent council passage of the 5% water rate reduction ordinance for 2020 failed to include, in writing, the actual emergency clause. There was discussion about the fact that the emergency clause enactment was the council's intention. The city attorney had added that stipulation in agenda item #/9. City Ordinance #2020-02 abates the 5% increase through December 31, 2020, when the council may again address the issue for 2021. The only change to last month's action is the addition of the emergency clause. Clark made the motion to introduce, with a second by Caldwell, on a 4/0 vote. Clark made the motion to accept the reading by Powell, on a second by Caldwell, and the vote was 4/0. The motion to accept the emergency clause was made by Baker, seconded by Powell, and the vote was unanimous. The short reading vote was the same, on a motion by Powell and a second by Clark. Baker made the motion for the accept that reading, with a second by Powell and a 4-0 vote. Powell requested a motion to approve the emergency clause as an amendment. Baker made that motion, Caldwell seconded it, and the unanimous vote followed.

The mayor told the city council that he had been told by labor department personnel that office manager Brenda Wilson's current duties as a city employee do not allow the council to take the action they had approved in the December 31, 2019 special council budget meeting. He asked the council to go into executive session to discuss this salary issue. Following the executive session, Powell made the motion to return Wilson to hourly wage status, which will continue to allow overtime hours, rather than straight salary. Caldwell seconded the motion. The vote was 4-0.

Agenda Item #11 addressed the Lakeshore water line issues. Mayor Smith gave the council the preliminary cost estimate for the water main replacement project he had received from Andy Franks'

Engineers. The total construction cost is listed at \$63,325, and a total project cost of \$76,249. He was he simply needed agreement that the project bid process should move forward, and that it may come in at lower costs than listed. The council agreed.

Treasurer Noble then informed the council of the two certificates of deposit maturing at Diamond Bank. She had compared bids from three local banks and recommended to the council consider the possibility of changing the 6 month and 24- month CDs' to 36-month ones, to gain slightly more in interest. The 6-month CD is a water and sewer dept. deposit and the 24-month one is a sanitation deposit. The mayor and council agreed. The highest rate is 1.76 (1.77 at maturity) and the bid is from Diamond Bank. The current totals are \$34,752 and \$113,554. The mayor and treasurer will signature the needed documents.

Councilman Powell and Mayor Smith brought up the need for an IT provider. Powell said he had studied several proposals and met with the mayor regarding various services. He and the mayor suggested that the council accept the Network Services company, of Little Rock to assist the city in this work. Baker made a motion to accept the proposal for I.T. work, at a cost of \$1,200 a month/ \$12,480 annually. Clark seconded the motion and the vote was unanimous.

Under unfinished business, the council voted to approve Ordinance 2020-03, listed as Providing for Electronic Reporting for owners and operators of Pawn Shops. The proposed Ordinance has been through a lengthy discussion process during the past year, so the council moved to introduce it on a motion by Baker and second by Caldwell, and a 4-0 vote. Powell made the motion to read the document, with Clark giving a second, and getting a unanimous vote. The first reading was accepted, and the emergency clause was enacted on motions by Clark and seconds by Powell, and the approval was 4/0 on each. Suspending the rules to have a short reading and a motion to accept came from Baker and Powell. The vote was unanimous. The final reading was made on a motion by Baker and second by Powell, with a unanimous vote. Final approval of the ordinance was made on a motion by Baker and second by Powell. The vote was 4-0.

A non-agenda item was introduced by the mayor under new business. He asked the council to allow the city park bids to be handled by local newspapers, rather than running the ad in the state newspaper. He said the state parks and recreation supervisor said this would be a good idea. The treasurer asked that the Hot Springs newspaper be included as well. Baker made the motion to approve the change in bid notification, with a second by Caldwell, and the vote was 4/0.

The mayor brought several information items to the council's attention. He asked if the meeting times could be changed to 5:15, rather than 6:00, since few people still attend meetings. Clark said he could not get to meetings before 6:00, due to his work schedule, so no action was taken. Then Mayor Smith explained that a state plumbing inspector had come to city hall and then advised the mayor of problem areas. Smith said he feels this is an area where the city cannot afford to "drag our feet." Smith then told the council that he wants former city employee, Frankie Wilson, hired by contract to make any necessary plumbing inspections. He said Wilson would do plumbing inspections until we have more licensed inspectors. Smith stated we must inspect all new construction that will use our water system, both in city and outside the city if using Glenwood water.

General discussion continued. In answer to questions about Donna Williams recent surgery, the mayor said that the contracted sewer operator, Alvin Moss, city employee Curtis Steele, and

McCormick are assisting at the sewer plant. Smith reported that the latest DMR report was clear, the "Bacti" was okay, and that the only problem had been the rainwater overflow that ADEQ had noted. Powell asked about the "smoke testing letters" the mayor had talked about mailing. That discussion was a part of the 2019 council meeting in December. Smith said they still have not gone out. Regarding code enforcement violations, Smith said 17 notices have been sent by the city office. Baker reminded the council that the Caddo River festival event is set for April 24 and 25. Volunteers are needed to assist with activities. With no other action items on the agenda, Powell made the motion to adjourn, with a second by Baker. The approval vote was unanimous.

(At the meeting, there were three guests, three employees and two area newspaper reporters present.) Audio of the remarks are also available. The minutes are drafted by the city recorder.)

APPROVAL OF CITY COUNCIL MEETING MINUTES

REGULAR COUNCIL MEETING 25 DAY OF FEBRUARY 2020

VOTE: YES: _____ NO: _____

SIGNATURES

MAYOR: BT SMITH _____

COUNCILMAN: JIMMY CLARK _____

COUNCILMAN: CHARLIE CALDWELL _____

COUNCILMAN: JOHN POWELL _____

COUNCILWOMAN: KAREN BAKER _____

RECORDER/TREASURER: SHARON NOBLE _____