

**ARKANSAS FLOODPLAIN DEVELOPMENT PERMIT  
APPLICATION for City of Glenwood**

<b>OFFICE USE ONLY</b>	
Date Received :	_____
File Number :	_____

**SECTION I : (To be read and completed by the Applicant)**

**GENERAL INFORMATION**

1. No work of any kind may begin in a floodplain until a floodplain development permit is issued.
2. The permit may be revoked if any false statements are made in this application.
3. If revoked, all work must cease until a permit is re-issued.
4. The development may not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within 6 months of the date of issue.
6. The permit will not be issued until any other necessary local, state or federal permits have been obtained.
7. By signing and submitting this application, the Applicant gives consent to the Local Floodplain Administrator or his/her representative to make reasonable inspections prior to the issuance of a Certificate of Compliance.
8. By signing and submitting this application, the Applicant certifies that all statements contained in SECTION I of the application, and in any additional attachments submitted by the Applicant, are true and accurate.

**OWNER INFORMATION**

Property owner(s) : \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number : \_\_\_\_\_

Mailing Address : \_\_\_\_\_  
e-mail Address : \_\_\_\_\_

Signature(s) of property owner(s) listed above<sup>1</sup>

<sup>1</sup> Attach additional forms if there are additional property owners. This permit application will not be accepted without the signature of all property owners. The signature is an acknowledgement and consent to this floodplain development permit application.

**APPLICANT INFORMATION (if different from owner)**

Applicant : \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Fax Number : \_\_\_\_\_

Mailing Address : \_\_\_\_\_  
e-mail Address : \_\_\_\_\_



File Number : \_\_\_\_\_

**SECTION II : (To be completed by the Floodplain Administrator)**

**FLOODPLAIN INFORMATION**

1. The proposed development is located on FIRM Panel Number \_\_\_\_\_, dated \_\_\_\_\_.

2. The proposed development

is NOT located in a Special Flood Hazard Area (SFHA). **No development permit is required.**

is PARTIALLY located in a SFHA, but the structure is not. **No development permit is required.**

IS located in a SFHA.

The FIRM zone designation is \_\_\_\_\_  
 The Base Flood Elevation (BFE) at the site is \_\_\_\_\_ ft. NGVD (Mean Sea Level).

**A development permit is required.**

**For Residential Structures, an Elevation Certificate, completed and signed by a Professional Land Surveyor<sup>3</sup> is required before a development permit will be issued.**

**For non-Residential Structures, an Elevation Certificate and/or a Floodproofing Certificate completed and signed by a Professional Engineer<sup>3</sup> is required before any development permit will be issued.**

IS located in a SFHA.

The FIRM zone designation is \_\_\_\_\_  
 The BFE at the site is undetermined.

**A development permit is required.**

**For Residential Structures, an Elevation Certificate, signed by a Professional Land Surveyor<sup>3</sup> is required before a development permit will be issued.**

**For non-Residential Structures, an Elevation Certificate and/or a Floodproofing Certificate completed and signed by a Professional Engineer<sup>3</sup> is required before any development permit will be issued.**

is located in a regulatory Floodway, on FBFM or FIRM Panel No. \_\_\_\_\_, dated \_\_\_\_\_.

**A development permit is required.**

**A No-Rise Certificate completed and signed by a licensed Arkansas Professional Engineer<sup>3</sup> must be submitted before a development permit will be issued.**

3. List the main source(s) of flooding for this development: \_\_\_\_\_

4. The following documents must be submitted before a determination can be made on the issuance\denial of a development permit for the proposed project (*check all that apply*):

- A map which clearly shows the location of the proposed development.
- An Elevation Certificate, completed and signed by a Professional Land Surveyor.<sup>3</sup>
- A Floodproofing Certificate, completed and signed by a licensed Arkansas Professional Engineer.<sup>3</sup>
- A No-Rise Certificate, completed and signed by a licensed Arkansas Professional Engineer.<sup>3</sup>
- A determination of the Base Flood Elevation (for developments over 50 lots or 5 acres in zone A.)
- Copy of Wetlands Permit and/or other required local, state or federal permits.

<sup>3</sup> As designated by the Arkansas State Board of Registration for Professional Engineers and Land Surveyors.

File Number : \_\_\_\_\_

**SECTION III : (Forms which may be required by the Floodplain Administrator)**

**ELEVATION CERTIFICATE**

*Attached, pages 5 – 6. Submit only if required to do so by the Floodplain Administrator.*

**FLOODPROOFING CERTIFICATE**

*Attached, page 7. Submit only if required to do so by the Floodplain Administrator.*

**NO-RISE CERTIFICATE**

*Attached, page 8. Submit only if required to do so by the Floodplain Administrator.*